

sh Raman, Group  
15/4/19



GOVERNMENT OF INDIA

MINISTRY OF FINANCE, REVENUE DEPARTMENT

-III,

OFFICE OF THE ASSISTANT COMMISSIONER  
CENTRAL GOODS & SERVICES TAX, DIVISION-III, CHANDIGARH

C.R. BUILDING, PLOT NO.19, SECTOR 17-C, CHANDIGARH

Contact: 0172-2720560

C No. CGST/Chd/Div-III/System Reports/19/17/ 248

Dated: - 15.04.2019

**OFFICE ORDER**

**Subject: - Launch of E-office in CGST Division-III, Chandigarh on 15, April, 2019.**

This is for information of all officers and staff of the CGST Division-III, Chandigarh that e-office, an electronic application developed by the National Informatics Centre under the Ministry of Electronics and Information Technology (MeitY), Govt. Of India to carry out office work online has been launched in CGST Division-III, Chandigarh today. The application is designed with an objective to establish a paperless environment in Government offices, increasing efficiency, transparency, effectiveness, employee convenience and accountability.

2. The implementation of e-office in CGST Division-III, Chandigarh as a result of the directions of the Chief Commissioner, GST Chandigarh Zone conveyed under letter C.No. 151/Zone-14/Admn/e-office/2018/8823 dated 17.09.2018.

3. In view of above, it is directed that w.e.f 15.04.2019, the Division-III shall move to e-office application and new files shall be opened electronically on the application. Henceforth, no physical files shall be opened in any section. If necessary, physical files shall be opened only with the prior approval of Assistant Commissioner. Where work is required to be carried out on legacy files, these shall be migrated to the application to carry out office work on application.

4. Difficulty faced, if any, may be brought to the notice of Superintendent (Systems), CGST Division-III or the undersigned.

Assistant Commissioner

To:

All Ranges/Sections of CGST Division-I,II, III, IV & V & Headquarters, Chandigarh.

Copy for information to :-

- i. The Commissioner, CGST & CX, Commissionerate, Chandigarh for kind information please.
- ii. The Superintendent Systems, CGST Commissionerate, Chandigarh for uploading on website.
- iii. Notice Board.

  
Assistant Commissioner